

**MINUTES**  
**Greenbush Township Regular Board**

- 1) Supervisor Roddy called meeting to order on February 5, 2013 at 7:00 P.M., at the township hall. Eight (8) guests were present who joined in the Pledge of Allegiance.
- 2) ROLL CALL:      PRESENT:      ABSENT:  
Supervisor      Ed Roddy  
Clerk              David Dailey  
Treasurer       Pat Dailey  
Trustee          Sally Olin  
Trustee          Gary Abraham
- 3) Agenda- Supervisor Roddy  
    MOTION TO APPROVE THE AGENDA AS SUBMITTED- ALL AYES - MOTION CARRIED
- 4) Minutes- Clerk Dailey  
    -change presentation of bills from Treas. Dailey to Clerk Dailey  
    MOTION TO APPROVE THE MINUTES AS AMENDED- ALL AYES - MOTION CARRIED
- 5) Public Comments  
    - comments on new boards policies (single sourcing)
- 6) Financial Report- Treasurer P. Dailey  
    -\$55.00 received from ACCOA, \$75.00 from Neiman for restitution balance \$31,849.24  
    -financial report was read  
    -Treas. Dailey stated will be in office 02/14/13 & 02/28/13 9am-5pm  
    -dog licenses will be accepted until end of month then contact the county  
    -68% winter & 94% summer taxes have been collected  
    -presented fund balances  
    MOTION TO APPROVE CLERK DAILEY/OLIN THE FINANCIAL REPORT AND PLACE  
    ON FILE FOR AUDIT – ALL AYES - MOTION CARRIED –
- 7) Presentation of Bills- Clerk D. Dailey  
    -Clerk Dailey presented checks 14757 to 14795 totaling \$19,926.65  
    -Trustee Abraham questioned amounts for software- Clerk Dailey explained yearly updates, assessing software, new payroll module from Pontem and Fire Dept. software are all necessary to keep current and to repair past problems  
    MOTION TO APPROVE THE BILLS TREAS. DAILEY/OLIN AS PRESENTED CHECKS–  
    ROLL CALL VOTE – ALL AYES- MOTION CARRIED
- 8) MISCELLANEOUS REPORTS:
  1. County Commissioner (Brummund), move still in progress, still working on township siren, grant moneys and funding discussed
  2. Fire Chief (Franks), nine (9) first responder calls & one (1) fire call, questions and discussion on social security vs pension plan for Fire Fighters, Clerk Dailey explained pay issues will be discussed at another meeting with Chief Franks, Fire Dept officers and the board at a workshop
  3. Zoning Administrator (Major), turned in report Zero (0) permits pulled, (1) complaint, four (4) issues to Attorney Cook
  4. Hall Rentals (Roddy)- no report
  5. Assessor (Schwickert), will post board of review meeting in Alcona Review & Twp Hall, and Clerk and Treasurers office, addressed the board with procedures to follow for Industrial Development Tax Abatement.
  6. GRAC- Clerk inspected the seawall and will get bids out for repair this month
  7. Planning Commission- Master Plan questionnaires are being returned
- 9) CORRESPONDENCE:

1. Supervisor- NEMCOG had letter to advise public of MI transportation planning and questions meeting in Alpena @ 211 N. 1<sup>st</sup> St. on 02/27/14 2:00-4:00
2. Clerk- Phragmites info discussion will be put in the newsletter and more info at a later date, Dept of Licensing & Regulatory Affairs 02/13/13 meeting see Clerk Dailey for more info, 2009/2010 and 2011/2012 still have to be compiled and turned in in-house. Some discussion.
3. Miscellaneous- Mark Parent was introduced

10) PENDING BUSINESS:

A) Industrial Development Tax Abatement:

-Resolution 2013-1 Minutes of a Regular Meeting of the Township Board of the Township of Greenbush, County of Alcona, Michigan, held at the Greenbush Township Hall on February 5<sup>th</sup>, 2013, at 7:00 p.m. prevailing local time. Present: Members Ed Roddy, David Dailey, Sara Olin, Patricia Dailey, Gary Abraham, Absent: Members none The following preamble and resolution were offered by Member Patricia Dailey, supported by Member David Dailey WHEREAS, Public Act(PA) 198 of 1974 amended allows a governing Body to establish an Industrial Development District. WHEREAS, a request to establish an Industrial Development District was made to this Township Board on 08/02/2011. WHEREAS, the Public Hearing was held on February 5, 2013. Township Board Resolution. NOW, THEREFORE, BE IT RESOLVED THAT: The Township of Greenbush does hereby establish an Industrial Development District For the SE ¼ of SE ¼ of Section 31, Town 25 North Range 9 East

MOTION TO ADOPT THE RESOLUTION AS PRESENTED TREAS.DAILEY/CLERK DAILEY ROLL CALL VOTE – ALL AYES- MOTION CARRIED

RESOLUTION DECLARED ADOPTED

-much discussion about the advantages

-any questions from public can be discussed at the March meeting

B) Greenbush Twp. Board Policies

-possible new Board policies were available to be questioned or discussed further at March meeting

C) Audits

-much discussion about 2 year audits, Clerk Dailey was able to change unknown contract for 5 audits to 3 audits

MOTION TO HAVE CAMPBELL, KUSTERER & CO., P.C. TO DO OUR NEXT 3 AUDIT YEAR AUDITS AT A COST OF \$2600.00 FOR EACH AUDIT YEAR \_\_\_\_\_/ABRAHAM – ALL AYES- MOTION CARRIED

D) CPA

-Clerk Dailey informed many required County, State, & Federal items are behind and the information cannot be found, he was advised by Attorney Cook to hire a CPA, much discussion

MOTION TO RETAIN CPA TO ASSIST WITH BACK F65, W3, 1028, 941, IRS RETURNS, AND ANY OTHER ACCOUNTING TYPE FORMS THAT ARE REQUIRED BY THE COUNTY, STATE, OR THE FEDERAL GOVERNMENT WITH THE COST NOT TO EXCEED \$10,000.00 OLIN/ TREAS.DAILEY- ROLL CALL VOTE –AYES CLERK DAILEY, RODDY, OLIN, TREAS. DAILEY, NYES ABRAHAM- MOTION CARRIED

E) Pension Plan

-Clerk Dailey discussed need to update employee pension info

MOTION FOR DAVID W. DAILEY TOWNSHIP CLERK TO BE ADMINISTRATOR AND DAVID W. DAILEY TOWNSHIP CLERK AND EDWARD W. RODDY TOWNSHIP SUPERVISOR BE THE TRUSTEES FOR THE GREENBUSH TOWNSHIP PENSION PLAN TREAS. DAILEY/ABRAHAM- ROLL CALL VOTE – ALL AYES- MOTION CARRIED

11) NEW BUSINESS:

-Supervisor Roddy discussed info from Road commission meeting

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12) FROM THE FLOOR:

-County Commissioner Brummund questioned Abatement inclusions, audit terms, auditor when forms were missing, total amount due

-Assessor Schwickert asked about future meetings

MOTION TO MOVE THE TOWNSHIP MEETINGS TO THE SECOND TUESDAY OF THE MONTH CLERK DAILEY/ \_\_\_\_\_ ALL AYES- MOTION CARRIED

-Trustee Abraham asked about street lights being replaced, Supervisor Roddy has turned in the ones that he knows- please call him with any street lights that are out so they can be fixed.

-Thank you for staying on top of the info from Road Commission

-Treasurer Dailey next budget meeting 02/19/13 at 9:00 am

- Assessor Schwickert reminded about the Truth in Taxation paperwork

13) MOTION TO ADJOURN ABRAHAM/ TREAS. DAILEY 9:00 P.M. ROLL CALL VOTE – ALL AYES- MOTION CARRIED

David W. Dailey  
Greenbush Township Clerk

cc: Board/attorney

**NOTE: PUBLISHED PRIOR TO BOARD APPROVAL - NEXT REGULAR SCHEDULED MEETING TUESDAY MARCH 12, 2013 @ 7:00 AT THE TOWNSHIP HALL.**