

MINUTES
TOWNSHIP OF GREENBUSH REGULAR BOARD MEETING

1. Supervisor Major called meeting to order at 7:01 p.m. on May 12, 2020 via Zoom meeting. 2 guests were present, all joined in the Pledge of Allegiance.
2. Roll call
Present: Supervisor C. Lee Major, Clerk Shannon Story, Treasurer Pat Dailey, Trustee Mark Parent, Trustee Sheila Scott
3. Agenda –
Motion to approve the agenda as submitted –Treas. Dailey/Trust. Parent - roll call, all ayes - motion carried
4. Minutes –
 - a. Regular 03/11/2020-
Motion to approve the March 11, 2020 regular board meeting minutes as submitted – Clerk Story /Trust. Scott - roll call, all ayes - motion carried
 - b. Special Meeting / Budget 03/19/2020-
Motion to approve the March 19, 2020 Special meeting minutes as submitted – Clerk Story /Treas. Dailey - roll call, all ayes - motion carried
 - c. Budget Public Hearing 03/19/2020-
Motion to approve the March 19, 2020 Budget Public Hearing minutes as submitted – Treas. Dailey /Trust. Parent - roll call, all ayes - motion carried
 - d. Special Meeting 05/08/2020-
Motion to approve the May 08, 2020 special meeting minutes as submitted – Treas. P. Dailey/Clerk Story - roll call, all ayes - motion carried
5. Public Comments – Rex Vaughn from Cedar Lake Improvement Board stated that the Township of Greenbush has an open representative position due to Dave Dailey resigning, - Super. Major added CLIB member to 11. c. to the agenda – P. Dailey asked if it has to be a member of the Township Board – Rex stated traditionally it has been an elected official but anyone can be appointed by the board – Carolyn Brummund suggested Sheila Scott, some discussion – Pat Dailey stated that Dave Dailey is still interested if Sheila declines – Rex stated meetings can be attended via video or phone.
6. Financial Report – Treasurer Pat Dailey –March 2020 \$235,799.45 General fund, \$150,163.89 road fund, \$108,277.30 fire fund, \$29,201.98 Prince Dr., April 2020 \$242,954.15 General fund, \$150,188.51 road fund, \$140,123.24 fire fund, \$29,204.14 Prince Dr.,
Motion to approve the financial report and place on file for audit –Super. Major/Clerk Story - roll call, all ayes - motion carried

7. Presentation of Bills & Budget – Clerk Shannon Story – March 2020 Payroll: ck’s #18273-18297 total \$7,083.94; Bills: general fund ck’s #18298-18320 \$11,923.82 plus E336-E352 \$4,189.43 subtotal \$16,113.25, fire fund ck#1074 \$14,430.94 plus #E12 \$199.57, subtotal \$14,630.51 – total bills \$30,743.76; April 2020 Payroll: ck’s #18321-18328 total \$4,257.94; Bills: general fund ck’s #18329-18341 \$4,323.57 plus E353-E363 \$2,291.04 subtotal \$6,614.61, fire fund ck#1076-1078 \$5,163.99 plus #E13 \$147.00, subtotal \$5,310.99 – total bills \$11,925.60
Super. Major questioned Consumers LED lights, Clerk Story will research
Motion to approve the bills as presented – Trust. Parent/ Super. Major - roll call, all ayes - motion carried
Budget for March and April were reviewed, P. Dailey asked about budget amendments - Clerk Story stated she thought they were on the agenda – Super. Major added as 11. d. to the agenda - many questions, Clerk Story is working on switching accounting program with the auditor to fix and finalize, new reports will be generated for the next meeting.
8. Miscellaneous Reports –
 - a. Planning Commission – Tony Przybylinski – reported no meeting since Mar. 5, 2020
 - b. OWAA – Dave Dailey – Clerk Story reported no meetings per Dave Dailey
 - c. County Commissioner – Carolyn Brummund – submitted her report to the board and previously reported Precious Paws gift certificate offer for donations to the Alcona Humane Society flier was shared, all shared via Zoom
 - d. Constable – Bill Beatty – absent, Clerk Story reported that he stated all are compliant
 - e. Fire Chief – Steve Franks - absent
 - f. Hall Rental – C. Lee Major – Mar. 2019 – June 2020 rentals & cancellations were displayed and reviewed. Treasurer Dailey asked him to add June 5, 2020 audit.
 - g. GRAC – Clerk Story reported no meetings have taken place since last year, Dave Dailey would still like to remain on this board, Jaime Chase will work on some proposed ideas that they have talked about and parks are being worked on
 - h. Zoning Administrator – Dave Pelland – 3 permits, numerous complaints, wrote letters for yard cleanups, he is seeing progress; has written a ticket and he asked about Alcona court house opening, Trustee Scott stated that he should call to get specifics – Trustee Scott also stated that Alyssa Pickler is leaving and Jennifer Lewis will be new court administrator, she also offered help with phone numbers
 - i. Assessor – Nancy Schwickert – absent
9. Correspondence –
Supervisor Major Executive director of ACCOA Lenny Avery about adult daycare at the townhall, he will get more info

Treasurer Dailey received a thank you letter from Sharon Winter for us sending a sympathy card and thinking of her due to the passing of Art Winter.

10. Pending Business –

- a. Fence at 3928 E. Cedar Lake Drive – no report
- b. Short term rental R1 - no change
- c. Township hall keys – Super. Major will ask when he replies to Mr. Avery.
- d. OWAA rep. pay – some discussion
Motion to pay Dave Dailey at the representative for the Township of Greenbush up to 14 meetings – Super. Major/Trustee Scott – roll call, all ayes - motion carried.
- e. HSRUA pay – Clerk Story stated that Carolyn Brummund should be compensated even though she previously accepted the task and did not expect pay, Trustee Scott reported all other meetings are compensated for and this should be also, some discussion – Carolyn Brummund was asked about receiving pay, she stated that she will except mileage compensation but would like her meeting pay to be donated to the Fire Dept., Clerk Story will check with the auditor to see if this can happen – Trustee Parent brought up that the township does have a policy to allow donations
- f. Michigan State Police report – Clerk Story stated this was done as of 03/17/2020 and will email the confirmation to board members
- g. Insurance split- no report
- h. Contracts- plowing – no more info to report
- i. Garbage- Clerk Story reported without numbers that cancellation will cost close to the cost of paying out the contract, she will supply the board with the contract and cancellation wording via email, attorney should be contacted
- j. Website- no report
- k. Porta potties- 1 bid from Alcona Septic Service, still have the bid from Oscoda Septic Service, Clerk Story will put together on 1 sheet and send to the board members
- l. Training pay / Professional development – board suggested Clerk Story check with the auditor to determine the difference
- m. Meeting hours .5 / 1e.g BOR- some discussion, Super. Major pulled up board policies, stated that he would pay BOR for full day of over 4 hours in 1 day, not two .5 meetings – it is posted as 1 meeting with a break in the middle: board policies will be looked at by Clerk Story and propose changes
- n. Oaths- please forward oaths taken and not taken to the board
- o. Electronics- nothing new, still need to pull and put on the stage
- p. Par-Plan- forward info to the board to look over
- q. Constable vs Sheriff- leave status quo, if need we will revisit in the future
- r. GIS payment- last payment was made in April of 2017, Super. Major has submitted paperwork, waiting for some clarification

11. New Business –

- a. Master Plan- should be updated every 5 years, Clerk Story to get info to the planning commission
- b. Salary resolutions- Treas. P. Dailey read the 4 Salary resolutions for 2020-2021 fiscal year
Motion to accept the Salary Resolution 2020-0327.001, Supervisor \$11,880.00, for 2020-2021 fiscal year – Clerk Story/ Treas. P. Dailey – roll call, Major abstain, all ayes – motion carried
Motion to accept the Salary Resolution 2020-0327.002, Treasurer \$15,510.00, for 2020-2021 fiscal year – Trust. Parent/ Clerk Story – roll call, all ayes – motion carried
Motion to accept the Salary Resolution 2020-0327.003, Clerk \$15,510.00, for 2020-2021 fiscal year – Super. Major/ Trustee Parent– roll call, all ayes – motion carried
Motion to accept the Salary Resolution 2020-0327.004, Trustee \$1,650.00, for 2020-2021 fiscal year – Clerk Story/ Super. Major– roll call, all ayes – motion carried
- c. CLIB member - Sheila Scott declined, some discussion, please have Dave Dailey attend or write a letter of interest – next meeting will be late June
- d. Budget amendments- read by Clerk Story 2019-2020
\$500.00 from 206-339-861.000 to 206-345-704.001
\$100.00 from 101-101-970.000 to 101-262-861.000
Motion to accept the budget amendments presented for 2019-2020 – Super. Major/ Trust. Parent – roll call – all ayes – motion carried

12. Public Comments – Rex expressed concern to the ZA about the employees of Cedar Lake Marine using Huron Cedar Road to park; Tony asked about MTA ZBA webinar, Lee Major will handle enrolling ZBA members; Tony asked about a printed version of the Master Plan, Clerk Story will get info to him; Tony stated the port-a-potties company used should carry their own insurance for vandalism; Tony stated please keep in mind when considering pay for meetings that research is done previous to meetings; Scott Parent questioned the date stated in the Alpena News for the dam at the end of Cedar Lake Drive- Super. Major stated the board has just as much info as the paper gave, Rex Vaugh stated that he talked to Alcona County Road Commission Drain Commission staff, Oct.1, 2020 is the deadline for drawdown which is very important to preserving aquatic life not the deadline for completing the project; Sheila Scott read the Oath of Office requirements

13. Meeting adjourned at 9:37 p.m.

Shannon Story
Township of Greenbush Clerk
cc: Board/Attorney

Note: Published prior to board approval – Next regular scheduled meeting Tuesday June 9, 2020 at 7:00 p.m.